

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL



COURSE FILE FOR SEMESTER PROGRAMME

FALL/SPRING SEMESTER 20_____

DEPARTMENT _____

NAME OF LECTURER/PROFESSOR _____

COURSE TITLE _____

SEMESTER _____ SESSION _____

DATE OF ISSUANCE _____ DATE OF SUBMISSION _____

COMMENTS IF ANY _____

Signature _____ counter signed by (HoD) _____

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

CONTENT OF COURSES FILE

Department_____ Course Title_____

Semester No:_____ Spring/Fall_____ Credit Hours __(__ +__)

CONTENT OF COURSE FILE

1. Academic Calendar
2. Course Contents/ Approved Curriculum
3. Course Calendar
4. Weekly Time Table
5. Model Paper Mid and Final Terms
6. Students List/ Attendance Sheets
7. Sessional Work, Assignments Evaluations Record
8. Sessional Work, Quizzes Evaluations Record
9. Sessional Work, Presentation Evaluation Record
10. List of topic for assignments and presentations
11. List of Practicals performed
12. List of quizzes (with Dates)
13. Paste Mid Term Paper in the file
14. Paste Final Term Paper in the file
15. Award List
16. Workload (No. of credit hours of the teacher concerned)
17. Grading Policy
18. Miscellaneous

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

APPROVED ACADEMIC CALENDAR FOR SPRING / FALL SEMESTER

Spring / Fall Semester: _____

Activity	Month & Date	Duration
Commencement of classes		
Sports/Seminar (If any)		
Classes resume		
Mid Term Examination		
Classes resume		
Sports/Seminar (If any)		
Classes resume		
Final Term Examination		

Date of National and Provincial holidays will be enjoyed as per Government/University declaration

- 1:
- 2:
- 3:
- 4:
- 5:
- 6:
- 7:

Signature of Teacher: _____

Note: For a 03 credit hour course of the type (3+0) teaching for 48 contact hours is the requirement for a (2+1) type course teaching of 32 hours theory and 32 hours lab work is the requirement to complete the contact hours of the course during the semester.

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

COURSE CONTENT (APPROVED CURRICULUM) / DESCRIPTION OF COURSE

Department _____ Course Title _____

Semester No _____ Spring/Fall _____ Credit Hours _____

Text book: _____

Reference Books: _____

Paste or write course contents

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

Course Calendar / Description of Course/ Course Contents for Spring/Fall Semester

Department _____ Session _____ Course Title _____

Semester No _____ Spring/Fall _____ Credit Hours _____

Month/Week	TOPICS TO BE COVERED	Quiz/H.A/Presentation
1st Week		
2nd Week		
3rd Week		
4th Week		
5th Week		
6th Week		
7th Week		
8th Week		
9th Week	MID TERM EXAMINATION	

Month/Week	TOPICS TO BE COVERED	Quiz/H.A/Presentation
10 th Week		
11 th Week		
12 th Week		
13 th Week		
14 th Week		
15 th Week		
16 th Week		
17 th Week		
18 th Week	FINAL TERM EXAMINATION	

Text Books: _____

Reference Books: _____

Name of Prof. _____ **Signature** _____

Name of HoD _____ **Signature** _____

Paste Time Table Here



SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

**Mid Term Examination for Program Name and Semester No.
SPRING/FALL SEMESTER EXAMINATION 20__**

Course Name: _____

Signature of Supdt:

Name: _____

Roll No.: _____

Dated: _____

Signature of Student: _____

Note Please

1. This is section A. You have to return this sheet to the examiner within **40** minutes.
2. Copying, cutting, talking is strictly prohibited, and may lead to the cancellation of your paper.

SECTION-A

Time allowed: 20 minutes

Marks: 12

- Q1:**
- a) Fill in the blanks: (03)
 - b) Choose the correct answer: (03)
 - c) Identify as true or false. (02)
 - d) Define the following. (04)
 - 1.
 - 2.



SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL
Mid Term Examination for Program Name and Semester No.
SPRING/FALL SEMESTER EXAMINATION 20__

Course Name: _____

Signature of Supdt:

Name: _____

Roll No.: _____

Dated: _____

Signature of Student: _____

SECTION-B

Time Allowed: 40 mins

Maximum Marks: 08

NOTE: Return both answer sheet and question paper to the superintendent within due time. Attend all the questions. Give to the point answer. Avoid extra detail.

Q2:

Q3:



SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

**Final Term Examination for Program Name and Semester No.
SPRING/FALL SEMESTER EXAMINATION 20__**

Course Name: _____

Signature of Supdt:

Name: _____

Roll No.: _____

Dated: _____

Signature of Student: _____

Note Please

1. This is section A. You have to return this sheet to the examiner within **40** minutes.
2. Copying, cutting, talking is strictly prohibited, and may lead to the cancellation of your paper.

SECTION-A

Time allowed: 40minutes

Marks: 24

- Q1: a) Fill in the blanks: (05)**
- b) Choose the correct answer: (06)**
- c) Identify as true or false. (05)**
- d) Define the following. (08)**
- 3.
 - 4.
 - 5.
 - 6.



SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL
Final Term Examination for Program Name and Semester No.
SPRING/FALL SEMESTER EXAMINATION 20__

Course Name: _____

Signature of Supdt:

Name: _____

Roll No.: _____

Dated: _____

Signature of Student: _____

SECTION-B

Time Allowed: 1hrs, 20mins

Maximum Marks: 16

NOTE: Return both answer sheet and question paper to the superintendent within due time. Attend all the questions. Give to the point answer. Avoid extra detail.

- Q2:**
Q3:
Q4:
Q5:



SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

**Final Term Examination for Program Name and Semester No.
SPRING/FALL SEMESTER EXAMINATION 20__**

Course Name: _____

Signature of Supdt:

Name: _____

Roll No.: _____

Dated: _____

Signature of Student: _____

Note Please

1. This is section A. You have to return this sheet to the examiner within **40** minutes.
2. Copying, cutting, talking is strictly prohibited, and may lead to the cancellation of your paper.

SECTION-A

Time allowed: 40minutes

Marks: 36

Q1: a) Fill in the blanks:

(08)

b) Choose the correct answer:

(08)

c) Identify as true or false.

(08)

d) Define the following.

(12)

7.

8.

9.

10.



SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL
Final Term Examination for Program Name and Semester No.
SPRING/FALL SEMESTER EXAMINATION 20__

Course Name: _____

Signature of Supdt:

Name: _____

Roll No.: _____

Dated: _____

Signature of Student: _____

SECTION-B

Time Allowed: 1hrs, 20mins

Maximum Marks: 24

NOTE: Return both answer sheet and question paper to the superintendent within due time. Attend all the questions. Give to the point answer. Avoid extra detail.

Q2:

Q3:

Q4:

Q5:

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL
STUDENTS ATTENDANCE SHEET FALL/SPRING SEMESTER 20__

Program _____ SEMESTER _____

Exam. Roll No	C. No	Lecture No →	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	TA		
		Date →																			
		Student Name																			

Course completed on ___/___/20__ Professor Name _____ Signature _____

HoD Signature _____ Dated ___/___/20__

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL
STUDENTS ATTENDANCE SHEET FALL/SPRING SEMESTER 20____

Program _____ SEMESTER _____

Exam. Roll No	C. No	Lecture No →	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	TA
		Date →																	
		Student Name																	

Course completed on ___/___/20___ Professor Name _____ Signature _____

HoD Signature _____ Dated ___/___/20___

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL
STUDENTS ATTENDANCE SHEET FALL/SPRING SEMESTER 20____

Program _____ SEMESTER _____

Exam. Roll No	C. No	Lecture No →	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	TA		
		Date →																			
		Student Name																			

Course completed on __/__/20__ Professor Name _____ Signature _____

HoD Signature _____ Dated __/__/20__

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL
STUDENTS ATTENDANCE SHEET FALL/SPRING SEMESTER 20__

Program _____ SEMESTER _____

Exam. Roll No	C. No	Lecture No →	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	TA	
		Date →																		
		Student Name																		

Course completed on ___/___/20__ Professor Name _____ Signature _____

HoD Signature _____ Dated ___/___/20__

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL
STUDENTS ATTENDANCE SHEET FALL/SPRING SEMESTER 20____

Program _____ SEMESTER _____

Exam. Roll No	C. No	Lecture No →	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	TA	
		Date →																		
		Student Name																		

Course completed on ___/___/20__ Professor Name _____ Signature _____

HoD Signature _____ Dated ___/___/20__

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL
STUDENTS ATTENDANCE SHEET FALL/SPRING SEMESTER 20__

Program _____ SEMESTER _____

Exam. Roll No	C. No	Lecture No →	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	TA	
		Date →																		
		Student Name																		

Course completed on __/__/20__ Professor Name _____ Signature _____
 HoD Signature _____ Dated __/__/20__

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL
STUDENTS ATTENDANCE SHEET FALL/SPRING SEMESTER 20____

Program _____ SEMESTER _____

Exam. Roll No	C. No	Lecture No →	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	TA	
		Date →																		
		Student Name																		

Course completed on ____/____/20____ Professor Name _____ Signature _____

HoD Signature _____ Dated ____/____/20____

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL
STUDENTS ATTENDANCE SHEET FALL/SPRING SEMESTER 20_____

Program _____ SEMESTER _____

Exam. Roll No	C. No	Lecture No →	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	TA	
		Date →																		
		Student Name																		

Course completed on ___/___/20___ Professor Name _____ Signature _____

HoD Signature _____ Dated ___/___/20___

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

Assignments

Sessional Work, Evaluation Record for Assignments

Department of _____ Session _____ Semester _____ Fall/Spring _____

Course Title _____ Credit Hours _____

S/No	Student's Name	C. No	Ex. Roll No	Student signature and Date					Marks
				1	2	3	4	5	
01									
02									
03									
04									
05									
06									
07									
08									
09									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

Assignments

Sessional Work, Evaluation Record for Assignments

Department of _____ Session _____ Semester _____ Fall/Spring _____

Course Title _____ Credit Hours _____

S/No	Student's Name	C. No	Roll No	Student signature and Date					Marks
25									
26									
27									
28									
29									
30									
31									
32									
33									
34									
35									
36									
37									
38									
39									
40									
41									
42									
43									
44									
45									
46									
47									
48									

Name of Prof _____ Signature _____

Name of HoD _____ Signature _____

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

Quizzes

Sessional Work, Evaluation Record for Quizzes

Department of _____ Session _____ Semester _____ Fall/Spring _____

Course Title _____ Credit Hours _____

S/No	Student's Name	C. No	Roll No	Student signature and Date					Marks
				1	2	3	4	5	
01									
02									
03									
04									
05									
06									
07									
08									
09									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

Quizzes

Sessional Work, Evaluation Record for Quizzes

Department of _____ Session _____ Semester _____ Fall/Spring _____

Course Title _____ Credit Hours _____

S/No	Student's Name	C. No	Roll No	Student signature and Date					Marks
25									
26									
27									
28									
29									
30									
31									
32									
33									
34									
35									
36									
37									
38									
39									
40									
41									
42									
43									
44									
45									
46									
47									
48									

Name of Prof _____ Signature _____

Name of HoD _____ Signature _____

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

Presentation

Sessional Work, Evaluation Record for Presentation

Department of _____ Session _____ Semester _____ Fall/Spring _____

Course Title _____ Credit Hours _____

S/No	Student's Name	C. No	Roll No	Student signature and Date					Marks
				1	2	3	4	5	
01									
02									
03									
04									
05									
06									
07									
08									
09									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

Presentation

Sessional Work, Evaluation Record for Presentation

Department of _____ Session _____ Semester _____ Fall/Spring _____

Course Title _____ Credit Hours _____

S/No	Student's Name	C. No	Roll No	Student signature and Date					Marks
25									
26									
27									
28									
29									
30									
31									
32									
33									
34									
35									
36									
37									
38									
39									
40									
41									
42									
43									
44									
45									
46									
47									
48									

Name of Prof _____ Signature _____

Name of HoD _____ Signature _____

I List of topic for assignments (With Dates)

Attach three assignments of the students representing Best, Medium and Worst grading of the assignments.

1. _____
2. _____
3. _____
4. _____
5. _____

II List of topic for Presentation

- 1: _____
- 2: _____
- 3: _____
- 4: _____
- 5: _____
- 6: _____
- 7: _____
- 8: _____
- 9: _____
- 10: _____

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

COURSE CONTENT/DESCRIPTION OF COURSE FOR THE SEMESTER

Program _____ Course Title _____

Semester No _____ Spring/Fall _____ Credit Hours _____

List of Practicals Performed

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

COURSE CONTENT/DESCRIPTION OF COURSE FOR THE SEMESTER

Department _____ Course Title _____

Semester No _____ Spring/Fall _____ Credit Hours _____

Paste Quizzes

1 Date of quiz # 1 _____

2 Date of quiz # 2 _____

3 Date of quiz # 3 _____

4 Date of quiz # 4 _____

5 Date of quiz # 5 _____

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

Department _____ Title of Paper _____

Semester No _____ Spring/Fall _____ Credit Hours _____

Paste Mid Term Paper

Date of Mid-Term Examination _____

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

BS 4 YEARS DEGREE PROGRAMME

Department _____ Course Title _____

Semester No _____ Spring/Fall _____ Credit Hours _____

Paste Final Term Paper

Date of Final-Term Examination _____

SHAHEED BENZIR BHUTTO UNIVERSITY, SHERINGAL

AWARD LIST FOR MID TERM/FINAL TERM EXAMINATION SPRING/FALL 20__

Department of _____ Title of Paper _____

Semester No _____ Credit Hours _____ Dated ____/____2016

Exam Roll No	Name	Mid Marks	Internal Marks			Final marks	Pr Marks	Total
			Assignment	Presentation	Quizzes			

Number of Student Present _____ Number of Student Absent _____ Total _____

Signature of teacher concerned _____ HoD Signature _____

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

Department _____ Course Title _____

Semester No _____ Spring/Fall _____ Credit Hours _____

Workload/Week

Paste Department Time Table

Session _____

Classes	Theory Classes	Practical Classes	Work/Load

Name of Prof. _____ Signature _____

Name of HoD. _____ Signature _____

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL

Grading Table

Marks % age	Value	Grade	Remarks
85 and above	4.0	A	Excellent
84	3.9	A-	
83	3.8		
82	3.7		
81	3.6		
80	3.5		
79	3.4	B+	Very Good
78	3.4		
77	3.3		
76	3.3		
75	3.2		
74	3.2	B	
73	3.1		
72	3.0		
71	2.9		
70	2.8	B-	
69	2.7		
68	2.6		
67	2.5		
66	2.5	C+	
65	2.4		
64	2.4		
63	2.3	C	
62	2.2		
61	2.1		
60	2.0	C-	
59	1.9		
58	1.8		
57	1.7	D+	Fair
56	1.6		
55	1.5		
54	1.4		
53	1.3	D	
52	1.2		
51	1.1		
50	1.0		
49 and below	0.0	F	Fail
I	--	I	Incomplete
W	--	W	Withdrawal
P	--	P	Pass (Non-Credit Course)

MISCELLANEOUS